

**LAN Building
March 15, 2001
Minutes**

Attendance:

Peter Freeman	OT
Jody Talbot	EDO
Kathy Wilcox	ORS
Harry Sutton	OT
Joseph Gonzales	LIC
Teri Franklin	DCFS
Joe Torres, JR.	DAAS
Steve Wrigley	DSPD
Lauri McCreary	OAS
Ray Winger	OSR
Rick Birrell	DSA

Welcome:

Pete asked if everyone in the group had a chance to review the minutes that were published on the web for the month of February?

There were no purposed changes.

Action Items:

Pete was to discuss with Connecting Point if they would give credit for old hardware like Valcom does.

Completed - Currently they do not, they will check into the possibility.

Pete to E-mail to the group the contact for CIA information.

Completed

Pete to discuss the Access 2000 conversation deadline.

Completed - E-mail was sent out on the new deadline date of October 1, 2001.

Pete was to follow-up on the Surplus Policy and Standards Committee.

New Business:

SAFE:

Current status and version – 2.2.08

New release date

Pending

New Building Business:

Maintenance day for March
None

Any upcoming agency moves, projects, purchases etc:

DCFS is looking into making a large purchase.

Steve stated plans are to move three offices on West Side of the 3rd floor. Steve plans to meet with Robin Mikesell to discuss the move of equipment.

Mcafee:

Mcafee is the standard for virus protection software.

Purchase Mcafee virus software with each new PC purchased with Windows 2000. Please specify McAfee when you make your new purchase. All PC's with Windows 95 will still run Inoculan.

New PC purchases come with a six-month virus pattern subscription. After that time you will need to purchase a one or two year subscription. Pete stated OT is in the process of investigating where we can get the best price, whether that is purchasing from the pc vendor or directly from Mcafee. The Office of Technology will be sending an email to everyone when the investigation is complete.

Harry stated that BobWolley from ITS is looking at working out a contract with Mcafee on doing a more economical agreement on a statewide basis.

MS Access 2000 Conversion Deadline:

All access users will need to convert to MS Office Suite Professional 2000 by Oct. 1, 2001. This deadline date will give users two fiscal years to work with for their purchases. Please call Ken Matheson at 538-4691 for any help needed in converting databases. Please make people aware that when they open an MS Access database in MS Access 2000 and it comes up and says do you want to convert the database yes or no, if they are not the person that should be doing the conversion **say no** to the message.

Folio:

The SPC Committee has approved removing Folio from the servers for DHS. Everyone will be able to access the rules and policies from the web. There will be a transition in using the web Folio. Pete will send out an announcement along

with a document that will explain how to do perform searches on the web based Folio. Steve suggested to push a NAL icon to the desktop of each pc that would launch the web based Folio when selected.

Wiring:

Harry stated a meeting with Bart, ITS and Americom on re-wiring this building is planned for tomorrow. It will take approximately 21/2 months to complete the re-wire. The plans are to complete the rewire before the end of the 2001 fiscal year. Lauri asked what would this re-wire accomplish? Pete stated the benefits are better stability, faster response times, quicker access to the network, easier to troubleshoot and would facilitate expansion into new technologies.

Imaging:

Harry stated implementing Imaging at the State Hospital and Developmental Center would take place within the next few days. The Office of Technology has an image station and scanner in room 117 for use. If you have any imaging applications let Bruce Heaton or Harry know. Pete may plan to demo the imaging process in the next LAN Meeting. Harry stated Imaging would facilitate being able to pass information back and forth within agencies.

Steve asked about desktop Video Conferencing. Harry stated he met with the governor's cabinet council, the IT Director's for the various departments and Phil Winley, the new CIO. He stated they are going to be pushing a couple of items:

1. Broadband – Which will help facilitate desktop video conferencing. They also discussed ways of increasing the broadband. How do we get high-speed line out to small counties?
2. E-Utah.Gov - Will be the official site. Will be a 24 by 7 and available 365 days of the year. Will be eliminating the charge for services. Will be hiring a web coordinator, a full time marketing person and a security person for this site. All forms and all processes will be moving on line.

Software Updates:

Mainframe Printers:

Support has moved several printers over to the mainframe IP printing, which went smoothly. Plans are to move the balance of the mainframe printers with IP capability this weekend.

Lauri mentioned in pricing the jet direct cards, they were the same price as an entry-level printer. Lauri asked what are the restrictions? Pete stated

the entry-level printer would still need to have the direct card to hook up to the network; therefore there would not be any cost savings.

Novell Client:

The Novell Client upgrade is scheduled to start deployment next week. The Upgrade is only for the Windows 95 client to which will be upgraded to version 3.3. For this building the timeframe is May. The Office of Technology will send an email when the time comes to start the upgrade for the DHS Admin building.

GroupWise Client:

No timetable will let you know.

Customer Support Priorities:

Customer Support Process

Support Standards

No further comments. The meeting was adjourned at 9:50 A.M.

Next meeting is scheduled for April 19, 2001.